Clarke Museum December Arts Alive/Holiday Arts Market Vendor Application

Handmade Art, Crafts, Fine Art, & Food Vendors ~ $25

Checks payable to Clarke Historical Museum

**\*\*\*No Refunds\*\*\***

• This event is for a local non-profit, the Clarke Historical Museum.

• Vendors will be spaced inside of the Clarke Museum. You must accept the designated space provided by the Producer. You provide booth, tables, and/or chairs.

• Arts, crafts, fine art, nonprofit, & commercial vendors are all welcome. There is no jurying, but your wares should be relevant to this community in some way. No medicinal/herbal supplements or “healing” products are permitted. Acceptance is at the discretion of the Clarke Historical Museum.

• No animals at this event, please.

• Submit your valid CA Sellers Permit number with this application. Temporary numbers may be obtained from the State Board of Equalization (707) 576-2100. You are responsible for collecting and reporting sales tax. The event address for reporting purposes is: 240 E Street, Eureka, CA 95501.

• Begin set up after 4:30 pm. to be open for business at 6:00 p.m. Booths shut down at 9:00 p.m. Plan to bring a hand truck or dolly to maneuver your things. On the day of the event you can contact Dana 707-443-1947.

**General Rules and Regulations:**

1. ALL Participants must clean their booth space completely of trash at the end of the event. DO NOT LEAVE YOUR MESS FOR THE MUSEUM EMPLOYEES TO CLEAN UP. A $50 CLEAN-UP FEE WILL BE ASSESSED TO VENDORS WHO LEAVE THEIR MESS BEHIND.

2. NO dogs (other than registered service animals).

3. This is a family event. We do not allow booths to sell or contain any drug or paraphernalia-type items, anything deemed a danger to public safety, or considered to be offensive. No religious or political material can be posted or handed out. Please be specific about what you plan to sell in your application form.

**Vendor Responsibilities:**

Terms and conditions of sale prices, sales tax and delivery are the responsibility of the vendor and concessionaires. The Clarke Historical Museum will not be responsible for losses due to theft, breakage, damage, weather or any other liability. All sales, publicity, promotion and distribution of printed material must be confined to your assigned space.

For questions please contact Dana Taggart at (707) 443-1947

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Business Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip \_\_\_\_\_\_\_\_\_\_\_

Contact Person:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone (\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_Day Phone (\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Resale Tax Number: Temporary sales permits are available by calling

The State Board of Equalization (707) 576-2100.

Describe the products to be sold or given away: Describe your booth set-up:

**Send your application, signed Hold Harmless form, and booth fees to:**

Clarke Historical Museum

240 E Street

Eureka, CA 95501

OR email us at admin@clarkemuseum.org

Checks are cashed upon acceptance to the festival and there will be no refunds.

THE VENDOR shall indemnify and hold harmless the Clarke Historical Museum and their officers, officials, employees and volunteers from and against all claims, damages, losses and expenses including attorney fees arising out of their participation in the Archaeology and Cultural Awareness Day Fundraiser, caused in whole or in part by any act or omission of the participant, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, expect where caused by the active negligence, sole negligence or willful misconduct of the Clarke Historical Museum. I agree to defend, indemnify and hold harmless the Clarke Historical Museum and their officers, officials, employees and volunteers from and against all claims, damages, losses and expenses including attorney fees arising out of my participation in this program. I agree to abide by all event rules and conditions listed in the vendor application.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ENCLOSED:

$25 check payable to Clarke Historical Museum (single booth) \_\_\_\_\_\_

& Completed and Signed Application Form\_\_\_\_\_\_

OR Credit Card #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CVN:\_\_\_\_\_\_\_\_\_\_

Expiration date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Billing address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please Mail to:

Clarke Historical Museum

Attn: Dana

240 E Street

Eureka, CA 95501

OR email: admin@clarkemuseum.org